

<p style="text-align: center;"><b>Office of Community Engagement</b> <b>2017-2019 Community Engagement Faculty Associate Program</b></p>
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### **Overview**

The Community Engagement Faculty Associate Program promotes faculty development and the scholarship of engagement by integrating community engagement with teaching, scholarship, and service. The two-year program is designed to increase the quantity and quality of service learning courses, develop faculty service learning competency, and enhance community-based participatory research efforts. Additionally, the Faculty Associate will work with the Office of Community Engagement (OCE) to advance institutional change to decrease barriers to community engagement and increase understanding of and reward for community engagement as meaningful professional work.

### **Duties & Responsibilities**

The Faculty Associate collaborates with the OCE Director and is primarily responsible for developing and expanding service learning opportunities, supporting community-based participatory research efforts, and championing efforts to promote the recognition of community engagement in the RPT process. The Faculty Associate will:

#### *Program Plan and Project*

- Collaborate with the OCE Director to design and implement a program plan to promote service learning and community-based academic learning at CSUSB.
  - Work with departments to initiate dialogue around how community-engaged academic learning fits into their core curriculum, mission, and goals, and work with the OCE Director to provide resources accordingly.
  - Develop and implement programs and offerings for faculty development in community-engaged academic learning.
  - Assess the needs of service learning faculty to inform service learning faculty development programs and offerings.
  - Craft an innovative project that enhances institutionalization of engaged pedagogy (ideally, this would support the Associate's scholarly identity).

#### *Faculty Learning Community Leadership*

- Lead the planning and design of the Community Engagement Faculty Learning Community (FLC) and implementation of workshops designed to stimulate knowledge creation and professional development support around service learning pedagogy, course re-design and community engagement in RTP documents (in collaboration with the OCE Director).
  - The Community Engagement FLC will investigate how to use community engagement to create high-impact student learning. Members of the community will explore service learning pedagogy, discuss course re-design, investigate the options for representing community engagement activities on RTP documents, and participate in a professional development support network.

#### *Faculty Development Workshops and Consultation*

- Assist in design and implementation of faculty community engagement workshops and brown bag discussions (at least one per quarter).
- Encourage faculty and students to engage in service learning and community-based research.
- Provide consultation to faculty, as requested, in the development of service learning courses and community-based participatory research projects.

#### *Leadership*

- Serve on committees to discuss topics of concern to faculty, staff and community partners, as well as to plan future events that promote community engagement on CSUSB's campus.
- Advocate for collaborative service learning/community-based research opportunities across disciplines.
- Participate in campus forums to promote community engagement work.
- Promote the recognition of CSUSB faculty's community engagement work, including media releases, awards and other types of recognition.
- Promote the impact of CSUSB's engagement in the community.

#### *Grant Development*

- Serve on the review committees for grants offered by OCE (service learning course development and community-based participatory research grants).
- Assist in OCE grant seeking activities, including proposal development.

#### *Community Development*

- Seek opportunities within the community for CSUSB service learning and community-based participatory research involvement.

### **Preferred Skills and Passions**

#### *A Successful Applicant Will Have...*

- a passion for enhancing the capacity of others to become engaged scholars and citizens through their research, teaching and service.
- taught service learning courses prior to appointment.
- respect for community partners as co-educators, co-researchers, and collaborators in community-engaged teaching and scholarship.
- respect for students as co-generators of knowledge.
- a familiarity with best practices for the implementation and assessment of community engagement activities.
- expressed their commitment to serve as a leading voice for faculty's common concerns towards professional advancement regarding engaged teaching and learning, in the areas of promotion and tenure, research, and disciplinary associations.

### **Benefits**

### *Award*

- up to a complete buy-out of courses for the academic year (negotiated with faculty applicant and department/college leadership)

### *Conference funds*

- up to \$2,500 to present at a national conference related to Associate's work on community engaged scholarship

## **Application Procedure**

Directions: Submit the items below to Diane Podolske at [dpodolsk@csusb.edu](mailto:dpodolsk@csusb.edu) or to FOB 228 by April 24, 2017 with appointment starting Summer, 2017.

### 1. Letter of Interest (1-2 pages)

- Why do you want to be a Faculty Associate?
- How will your experiences, skills and resources enhance the quality and increase the quantity of service learning and/or other forms of community-engaged teaching and research at CSUSB?
- How do you see the experience advancing your scholarly identity?

### 2. Project Proposal Summary (2 page maximum)

- What project would you like to initiate and complete during your term as a Faculty Associate?
- Describe how the project will advance your scholarship and build the capacity of CSUSB to support community-engaged teaching and research.

### 3. Curricula Vitae

### 4. Letter of Recommendation (please submit **one** of the following, emailed letters accepted)

- Student who has taken your service learning course
  - This letter should address the effectiveness of the applicant to facilitate meaningful service learning experiences that enhance student understanding of the academic content, allow for personal growth, and foster civic engagement.

**OR**

- Community partner for service learning course/community-based participatory research project
  - This letter should address the effectiveness of the applicant as a responsive and responsible collaborator who works with her/his community partner to facilitate high quality student learning or research opportunities while meeting community-identified needs.

### 5. Approval from Department Chair/Head and Dean

- Completed Signature Page for Approval to Serve as the Community Engagement Faculty Associate. Must include signatures from both the academic department chair/head and dean indicating support of faculty member to join OCE as the Community Engagement Faculty Associate for two full academic years.

**Signature Page for Approval to Serve as the OCE Community Engagement Faculty Associate**

**Faculty Member:** \_\_\_\_\_

**Department/Program:** \_\_\_\_\_

**Title/Position:** \_\_\_\_\_

**Financial Agreement:**

*OCE will pay up to a full time buy-out per quarter for two academic years (as negotiated by faculty applicant and department/college leadership.)*

**Approvals:**

**I. Department Chair/Head:**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*PrintedName*

\_\_\_\_\_  
*Date*

**II. College/School Dean:**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*PrintedName*

\_\_\_\_\_  
*Date*